

**Minutes**  
**Undergraduate Academic Affairs Committee**  
**April 13, 2017**

**Members in Attendance:** C. Boyd, D. Barbeau, C. Matlock (for E. Blessing), G. Barker, J. Haugen, J. Burwinkel, J. Langan, K. Thatcher, M. Higgins, M. Allen, M. Sabick, N. Westhus, R. Cole, and R. Wood

**Guests in Attendance:** A. Bart

**Call to Order:** Rob Wood called the meeting to order at 8:30 a.m.

**Approval of Minutes from the March 9, 2017 Meeting:** Minutes from the March 9, 2017 meeting were unanimously approved.

**Proposal for Accelerated Pathways:**

Anneke Bart addressed the group regarding an addition to the Accelerated Pathways program. They are adding Accelerated Pathways (1-semester Pathways) in Computer Science, Mathematics and Statistics, General Studies, Science, and Engineering.

**Minor Curriculum Change – Biomedical Engineering:**

Michelle Sabick talked about changing three courses in their Biomedical Engineering curriculum. It would reduce the credit requirement for the degree from 128 down to 124. It involves removing a requirement for Biology 2 which is a 4 credit class. The other two course are substitutions. Currently the students are required to take the thermodynamics that is taught in the physics department rather than the more mechanical engineering version of thermodynamics.

They have historically noticed that when their students go to Madrid and take the engineering version of thermodynamics they seem to do better in subsequent engineering courses with that version as well as senior exit interviews. This confirms that the students didn't see a connection with the physics one. They are proposing to substitute a different thermodynamics class, essentially the same required just different course.

Regarding physiology, there has been a special course offered by the biology department, specifically for biomedical engineers that they have been taking for many years. That is going to end fairly soon because the person that is teaching it is going to retire. The physiology that is being taught in the upper division for the students is very mathematically based. It is modeling the systems and not just talking about them more theoretically. The new physiology course that they have proposed will be taught in-house and sets the student up for more quantitative version of physiology, more engineering based.

### **SPS CORE REVISION:**

Rob opened the floor for anyone that had a comment or concern regarding this topic which had been discussed at the general UAAC meeting on April 6th.

### **Department of Aviation Science Catalog Changes:**

The topic of special topics was discussed. Michelle told the group that both concerns from the previous week had been addressed. An error in the flow sheet and learning outcomes have both been updated.

### **Policy Proposal Update:**

Jay would like to vote on anything that the committee feels is ready for a vote. This would allow the rest of the packet to go back to their constituents. It would be great if next month we would be ready for a real educated vote.

### **Academic Standing**

Large rewrite on this policy.

Students are automatically put on probation if:

- They have been granted more than two course extensions or three incompletes on their record.
- Student has a semester GPA below a 1.0; or
- Student has three incompletes.

Other clarifications were discussed including the limitation to apply to graduate which was deleted.

### **Bereavement**

We are only adding the word “**approval**” by the Dean of Students.

**Unanimously approved.**

### **Grade Appeal**

There was rewording for general clarification on timeline in regards to the appeal process. This will help student and faculty get things to a closure. In the past there has been no timeline for grade appeal.

**Going back to units for further discussion.**

## **Graduation Requirements**

Students may apply up to thirty post-baccalaureate credit towards bachelor's degree. They still have to get permission.

Another change is the \$50 late graduation application fee.

**Going back to units for further discussion.**

## **Overload Hours**

In the last sentence, eighteen credits is referring to fall and spring tuition. Summer was removed from last sentence and it was moved to a new policy.

## **Post-Baccalaureate Course Work**

Policy changed to allow juniors. Changed rules for graduate credit must apply to undergraduate degree based on financial aid findings. If a student is taking a class, purely for interest, that doesn't meet their electives, financial is not supposed to be paying on it. They only pay on courses that apply towards their degree. This change is a clarification.

After a discussion regarding number 4, limiting 5000 numbered courses and above, it was decided to remove it from the policy.

**It was agreed that an edited copy of this policy will be sent out to be shared with constituents.**

## **Summer Enrollment Limits**

Exceptions will be put back in.

Summer will be treated as a real semester going forward around probation.

## **Repeating Courses**

Clarification on transfer credit and equivalent courses.

## **Transfer credits**

Complete rewrite.

Jay will send out a revised version of the proposals. Members were asked to share with their constituents for discussion and move ahead with the proposals next month.

Adjourned 10:00 am