

# Minutes

## Undergraduate Academic Affairs Committee

### Wednesday December 3, 2014

**Members in Attendance:** D. Barbeau, M. Barber, G. Barker, C. Boyd, E. Blessing, R. Cole, R. Colignon, L. Dorsey, T. English, S. Fanale, L. Fenneberg, E. Freeburg, J. Gilman, P. Gregory, J. Haugen, J. Langan, D. Lohe, K. Mitchell, K. Thatcher, E. Trevathan, S. Tyuse, J. Welch

**Guests:** Annie Smart, Jessica Perolio

**Call to Order:** Dr. Dorsey called the meeting to order at 8:30 am.

**Approval of Minutes from the November 5, 2014 Meeting:**

Motion made by Robert Cole to approve the November 5, 2014 meeting minutes without revisions and seconded by Sabrina Tyuse – 20 approved motion, 1 abstain.

**Updates:**

*Academic Programs-* BA Medieval Studies was endorsed by CADD and approved by the VPAA. The BS in Forensic Science continues to be under review by CADD.

Honors – Jessica Perolio presented a new elective Honors course for Fall 2015, Professional Development and Vocational Discernment.

- This is a 1-credit, 400-level elective course; will count as an out of class credit option.
- It provides an additional professional development opportunity for students in the 4-year honors long-term mentoring plan.
- Student survey data identified that students want to work toward understanding how honors can impact their career.
- The course has a personal and vocational narrative requirement.
- The course has 4, 2-hour in-class sessions with out-of-classroom meeting experiences with campus partners (mission & ministry, theology and career services).
- Presented and endorsed by the Honors Faculty Council.

Concerns noted:

- The text is dated – identified as a standard in this area, therefore acceptable.
- Amount of contact time of the classroom sessions based on the credit hour is low.
- Requested additional information for review from Honors.

*Academic Policy Updates*

- Academic Definitions Document (updated 12-6-2014) was presented to UAAC for discussion.
  - A request was made that the definitions be placed in alphabetical order.

- There was an additional recommendation that a University document be developed to house other definitions, such as, grade definitions, and other topics that do not fit under the Undergraduate Catalog.
  - One correction was noted on page 4 under Baccalaureate Credit – the course digits need to be 0000-4999.
  - A separate query was raised with regard to the “F” grade. Jay Haugen defined the criteria and guidelines around the assignment of an “F” grade. He will follow-up electronic instructions to the faculty and staff.
- Latin Honors – Accelerated Nursing
    - Provided summary of the request (from November UAAC meeting) to grant Latin Honors to the accelerated nursing students who meet the GPA requirement. Concerns noted:
      - Not granting these honors to students can leave a negative impression of SLU with this student cohort.
      - This policy was already reviewed, campus-wide, last year, voted on and approved with the 60 credit requirement. This concern was also noted and reviewed last year prior to the vote.

### **New Academic Programs –**

#### **New Minors – *Modern Languages and Intercultural Communication***

- Provided the committee with an updated proposal with regard to the assessment plan.
- Additional letters of support from the Departments of Languages, Literatures, and Cultures and Communication confirming that Madrid students deciding to transfer to the Saint Louis Campus can complete the minor requirements.

### **Old Business**

#### ***Substantive Change Form (deferred to December from November meeting)***

Briefly reviewed the draft proposal of Substantive Change Form for informational program updates – goal for full implementation Fall 2015. Due to limited time asked for additional feedback electronically and will continue review at subcommittee meeting.

### **Meeting Adjournment**

Dr. Dorsey adjourned the meeting 10:00 am.