
Provost and Faculty Senate Joint Statement on Faculty Review of Policies

Key University administrative work, including faculty members' review of draft policies impacting their work, must be conducted throughout all 12 months of each year. However, the Provost and Faculty Senate have agreed to principles governing the timing of such policy review periods designed to ensure (a) that critical University work be accomplished in a timely manner and (b) that policy review periods provide reasonable opportunity for the greatest possible faculty engagement.

The principles are as follows:

1. The Provost will make reasonable efforts to avoid establishing any draft policy review period that overlaps with any [University holidays](#), including any additional days the University is functionally closed due to extended holiday breaks (such as the week between Christmas and New Year's Day, which is often – but not always – granted by the President as an “extended holiday break”).
2. When the Provost feels they must establish a draft policy review period that does overlap with a University holiday(s) (including extended holidays, as noted above), the review period will be extended beyond its standard timeframe by as many days as there are overlapped University holidays.
3. The period between the end of a Fall Term final exam week and the first class of the subsequent Spring Term is itself not a University holiday or break. While we share a recognition that many faculty are not as engaged in SLU-related work while they are not teaching, those days are not University holidays, and administrative work (including some critical, timely policy review work) must proceed throughout such periods.
4. The Provost will make reasonable efforts to avoid establishing any draft policy review period that overlaps with the Summer time period during which a significant number of faculty are not teaching.
5. When the Provost feels they must establish a draft policy review period that does overlap with the Summer time period during which a significant number of faculty are not teaching, the standard review period will be doubled.

These principles were approved by the Provost and the Faculty Senate Executive Committee on April 29, 2025.