

## *What's New . . .*

November, 2019

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### **Future Business Managers' Meetings**

Our next meeting is scheduled for:

- December 12<sup>th</sup>, Young Hall Auditorium 9:00-10:30 am
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### **Financial Planning & Budget Update**

If you would like to present at a future Business Manager Meeting or have suggestions for helpful content, please contact Samantha Myers at [samantha.n.myers@slu.edu](mailto:samantha.n.myers@slu.edu). We would love to hear about best practices in your area as others could benefit as well.

### **FY21 Budget Process**

On October 1<sup>st</sup>, an email was sent to all Vice Presidents, Deans, and Business Managers with the following timeline. We appreciate your cooperation in meeting the due dates as they have been accelerated in response to other University initiatives. If you have any questions, please contact Brianne Burcke at ext. 2991.

- November 15<sup>th</sup> – Forms due to the budget office
- October/November – ERM, OIR, HR and B&F work together to develop the enrollment and financial aid estimates for FY21
- December 1<sup>st</sup> – Management's decisions regarding merit, tuition increases, room & board increases, the endowment spend rate, and new spend are communicated to FP&B
- December BOT Meetings – CFO obtains necessary approvals regarding the budget
- January 31<sup>st</sup> – Promotions and Job Change requests due to Human Resources through the Workday system; Human Resources will return results by the end of February
- February 3<sup>rd</sup> – Budget Bases distributed to Vice Presidents, Deans, and Business Managers
- March 31<sup>st</sup> – Budgets entered in Banner by Business Managers and balanced to Budget Bases
- April – Budgets reviewed by FP&B
- May & June – Budgets loaded into Workday and confirmed by FP&B
- July 1<sup>st</sup> – Workday Finance GO LIVE

### **Central Processing Services Update**

Upcoming Training Dates in Business & Finance:

Concur Expense Report Training Session  
November 14th, Thursday  
1:00 - 3:00  
Wool Center  
Register via Skillsoft

## Controller Update

Banner Finance Overview Training - Please contact [lisa.zoia@slu.edu](mailto:lisa.zoia@slu.edu) to schedule a training session.

## Workday Finance Update



The Finance Workstream Leads for the various areas (Procurement, Supplier Accounts, A/R and Revenue Management, Banking Settlement, Projects, Grants, Endowments, Business Assets, Financial Accounting, and Budgets) as well as Integrations, Reporting, and Testing have continued their weekly calls since the architect sessions concluded in late August. The Customer Confirmation Sessions (CCS) started October 28<sup>th</sup> and they are intended to:

- Provide SLU the ability to preview configuration and confirm decisions on their specific Workday configuration
- Confirm that the approved design is what Collaborative Solutions configured before testing begins
- Provide SLU with hands-on experience in the tenant so they can experience how the system will look in each of the different system roles and how their organization may need to change (e.g. as Employee, Cost Center Manager, Budget Manager)

Once CCS is wrapped up on November 13<sup>th</sup>, Business & Finance will have more information to share regarding decisions, changes or any issues identified.

The immediate impact to Finance is Payroll since it will be processed in Workday and then mapped back to the existing FOAPAL elements in Banner. This will occur for the six months when HCM is live prior to Finance going live. SLU is creating and testing this integration now. Additionally, if there are changes to an employee's costing allocation between January 1<sup>st</sup>, 2020 and June 30<sup>th</sup>, 2020, the changes will need to be made in Workday and in Salary Planner since we will set FY21 budgets and salaries as we have historically. The FY21 budgets and salaries will be loaded from Salary Planner and Finance Budget Development into Workday via EIBs (Enterprise Interface Builder).

## Human Resources Update

### **Cura Workshop: Being Part of a Multigenerational Team**

Monday, November 18th 9:00am-10:00am

Busch Student Center 253A

**[Register online](#)**

For the first time in history, many organizations have four or five distinct generations in the workforce. This seminar will provide each participant with the understanding of the different working styles, preferences, and how each generation expects to be treated as employees. By understanding these differences, everyone can contribute to the success of the team and the organization regardless of generation.

## St. Louis Midtown Development Update

Read about the exciting new developments with the St. Louis Midtown Development:

On November 15, we will receive proposals from home builders to construct new homes on SLU's 43 vacant parcels just east of the School of Medicine <https://www.slu.edu/news/2019/august/gate-district-rfp.php>. Brooks

Goedeker put together a 7-person committee made of neighborhood residents who will review the proposals and make a recommendation for which developers should get which proposals.

Also, Habitat for Humanity purchased 5 lots from SLU. They should begin construction on the new homes by the end of this year <https://www.slu.edu/news/2019/january/slu-habitat-new-homes.php>.

## **Office of Compliance & Ethics Update**

The Saint Louis University Integrity Hotline is available as a confidential, toll-free resource for anyone with a concern regarding, business, billing, and/or ethical practices in his or her department. Anonymous or self-identified reports of any nature can be made to the Integrity Hotline at **1-877-525-5669**. Additional information and FAQs regarding the Integrity Hotline can be found at the Office of University Compliance and Ethics homepage.